

# Residential Lease/Owner Finance Application

Address of Property: \_\_\_\_\_

Requested Move-In Date: \_\_\_\_\_ Desired Length of Lease \_\_\_\_\_

## I. Personal Information

Applicant's Full Legal Name \_\_\_\_\_

Birth date \_\_\_\_\_ Social Security No. \_\_\_\_\_

Driver's License No. \_\_\_\_\_ State \_\_\_\_\_

Current Phone Nos. \_\_\_\_\_ (hm) \_\_\_\_\_ (cell) \_\_\_\_\_ (wrk)

Marital Status \_\_\_\_\_ Spouse's Name \_\_\_\_\_

Other Names You've Used in the Past \_\_\_\_\_

E-mail Address \_\_\_\_\_

*(Please provide photocopies of your drivers license and social security card)*

How many will occupy the residence? \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

*(Every person 18 years or older wishing to occupy the premises must fill out a separate application)*

Will you have pets living with you?  Yes  No *(This question does not guarantee that pets will be allowed)*

What kind? \_\_\_\_\_

Do you or any other occupant smoke?  Yes  No

Number of Vehicles \_\_\_\_\_

License Plate # \_\_\_\_\_ Year - Make \_\_\_\_\_

License Plate # \_\_\_\_\_ Year - Make \_\_\_\_\_

Why are you leaving your present residence? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## II. Rental History (starting with most recent occupancy)

Landlord Name \_\_\_\_\_ Landlord Phone No. \_\_\_\_\_

Address of Property \_\_\_\_\_

Dates of Occupancy \_\_\_\_\_ Rent Amount \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Landlord Name \_\_\_\_\_ Landlord Phone No. \_\_\_\_\_  
Address of Property \_\_\_\_\_  
Dates of Occupancy \_\_\_\_\_ Rent Amount \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Landlord Name \_\_\_\_\_ Landlord Phone No. \_\_\_\_\_  
Address of Property \_\_\_\_\_  
Dates of Occupancy \_\_\_\_\_ Rent Amount \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Have you or any adult intending to occupy the residence ever:

**YES NO**

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | been late in making a rental or mortgage payment?    |
| <input type="checkbox"/> | <input type="checkbox"/> | bounced a rental or mortgage payment check?          |
| <input type="checkbox"/> | <input type="checkbox"/> | broken a lease agreement?                            |
| <input type="checkbox"/> | <input type="checkbox"/> | moved out owing rent or damages to the landlord?     |
| <input type="checkbox"/> | <input type="checkbox"/> | filed for bankruptcy?                                |
| <input type="checkbox"/> | <input type="checkbox"/> | been served an eviction notice?                      |
| <input type="checkbox"/> | <input type="checkbox"/> | been evicted from any residence?                     |
| <input type="checkbox"/> | <input type="checkbox"/> | been foreclosed on any residence?                    |
| <input type="checkbox"/> | <input type="checkbox"/> | been asked to vacate a property you owned or rented? |

If you answered "Yes" to any of the previous questions, please explain the circumstances \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### III. Employment Information

Present Employer \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
Hire Date \_\_\_\_\_ Monthly After-Tax Income \_\_\_\_\_

Previous Employer \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
Hire Date \_\_\_\_\_ Monthly After-Tax Income \_\_\_\_\_

Do you have any other verifiable sources of income to pay the monthly rental obligation other than your current employment? \_\_\_\_\_

**IV. Credit Information**

	Bank/Institution Name	Balance On Deposit/Owed
Savings Account		
Checking Account		
Credit Card		
Auto Loan		

**Agreement & Authorization Signature**

I declare the all of foregoing information to be true, complete and correct, and I hereby authorize the prospective Landlord or their agent to run a credit report and verify all of the above information, including employment status and income. I understand that this is an application only and does not constitute a lease in whole or in part. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope. I also understand that the \$ \_\_\_\_\_ application/credit report fee is non-refundable.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print: \_\_\_\_\_

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**(For office use only – do not write below this line)**

Notes: \_\_\_\_\_  
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