

Move-In/Move-Out Check List

Tenant(s): _____

Landlord: _____

Property Address: _____

Move-In Date _____ Move-In Inspection Date: _____

Move-Out Date _____ Move-Out Inspection Date: _____

1. This checklist is to be completed by the Owner/Agent upon the Tenant moving in and moving out of the property. The Tenant shall be present during inspections.
2. The Tenant shall have 3 (three) days after taking possession in which to amend this checklist to include any further defects in the property which were unnoticed at the time of the Move-In Inspection. The Tenant agrees that failure to notify the Owner/Agent of such further defects in writing within the time specified shall be conclusive proof that there are no further defects and that in fact the Tenant has accepted the premises, its furnishings, and appliances in good and satisfactory condition except as noted herein.
3. Upon vacating the premises, the Tenant shall have the premises in the same or better condition as when accepted by the Tenant or as they may be put by the Owner/Agent or the Tenant, reasonable wear expected.
4. Nothing in this checklist shall obligate Landlord to make repairs.

	MOVE IN			MOVE OUT	
	OK	NO	COMMENTS	CONDITION	CHARGE
A/C and Heat					
Bedroom 1					
Bedroom 2					
Bedroom 3					
Bedroom 4					
Bathroom 1					

	MOVE IN	MOVE OUT			
	OK	NO	COMMENTS	CONDITION	CHARGE
Bathroom 2					
Bathroom 3					
Entry Area					
Living Area					
Balcony					
Flooring					
Ceilings					
Closets					
Kitchen					
Dishwasher					
Disposal					
Stove					
Refrigerator					
Oven					
Doors					

	MOVE IN	MOVE OUT			
	OK	NO	COMMENTS	CONDITION	CHARGE
Garage/Carport					
Garage Door Opener(s)					
Keys (doors/mail/other)					
Lights					
Locks					
Patio					
Screens					
Smoke detectors					
Unusual Odors					
Walls					
Washer/Dryer					
Window Coverings					
Windows					
Yard					
Storage					

	MOVE IN	MOVE OUT			
	OK	NO	COMMENTS	CONDITION	CHARGE
Pool					

COMMENTS:

By signing our name below I/we accept the Move-In/Move-Out Checklist as a part of the rental agreement and agree that it is an accurate account of the condition and contents of the property and acknowledge receiving a copy hereof. I/we also agree to pay for any damages to the property and contents other than normal wear.

MOVE-IN

TENANT: _____ DATE: _____

TENANT: _____ DATE: _____

LANDLORD: _____ DATE: _____

MOVE-OUT

TENANT: _____ DATE: _____

TENANT: _____ DATE: _____

LANDLORD: _____ DATE: _____